

HARROW COUNCIL

Meeting:	Council
Date:	26 February 2004
Subject:	Record of Decisions taken under Urgency by Portfolio Holders/Leader
Key decision:	No
Responsible Chief Officer:	Borough Solicitor
Relevant Portfolio Holder:	Strategy and External Affairs
Status:	Public
Ward:	N/A
Enclosures:	None

1. **Summary**

- 1.1 In accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of the Council's Constitution, the Borough Solicitor is required to report any decisions taken as a matter of urgency to the next available meeting of the Council.
- 1.2 This reports sets out the details of those decisions taken as a matter of urgency since the Council meeting held on 22 January 2004.

2. **Recommendations (for decision by Council)**

- 2.1 **That the urgent decisions detailed in paragraph 6 of this report taken by Portfolio Holders and the Leader be noted.**

REASON: These decisions were regarded as urgent for the reasons set out in paragraph 6 of this report.

3. **Consultation with Ward Councillors**

- 3.1 N/A

4. **Policy Context (including Relevant Previous Decisions)**

- 4.1 Council – 28 February 2002 – Approved the Council Constitution.
- 4.2 Extraordinary Council – 28 May 2002 - Approved the Role and Delegated Powers of Portfolio Holders

5. **Relevance to Corporate Priorities**

5.1 N/A

6. **Background Information and options considered**

6.1 In accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of the Council's Constitution, the Borough Solicitor is required to report any decisions taken as a matter of urgency to the next available meeting of the Council.

6.2 The Call in procedure, which is set out in paragraph 22 of the Council's Overview and Scrutiny Committee Procedure Rules, shall not apply where the decision being taken by the Executive or Portfolio Holder is urgent. A decision may be regarded as urgent if any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

6.3 The following urgent decisions have been taken by Portfolio Holders and the Leader since Council on 22 January 2004: -

Subject	Decision Maker	Reason for Urgency
LIFT Demolition Works (Ref: PHD 072/03)	Partnership and Property Portfolio Holder	The first property to be demolished was already vacant and demolition works had been programmed to commence in the third week of January 2004.
Employment Tribunal Claim (Ref: PHD 073/03)	Strategy and External Affairs Portfolio Holder (The Leader)	To facilitate settlement and avoid the need for appeal to the Employment Appeal Tribunal.

6.4 Records of these decisions have been circulated to all Members of the Council, Libraries and Press and have also been published on the website.

7. **Consultation**

7.1 In accordance with paragraph 23.3 of the Overview and Scrutiny Procedure Rules set out in Part 4 of the Council's Constitution, the Chair of the Overview and Scrutiny Committee must agree that the decision proposed is reasonable in the circumstances and should be treated as a matter of urgency.

8. **Finance Observations**

8.1 As per the individual reports to the relevant Portfolio Holder.

9. **Legal Observations**

9.1 None.

10. **Conclusion**

10.1 Members are requested to note those decisions that were taken by Portfolio Holders/Leader as a matter of urgency.

11. **Background Papers**

11.1 Portfolio Holder reports

Portfolio Holder Decision Notices
Council's Constitution

- 11.2 The Officers' reports in respect of the items listed below are exempt from inspection by the public on the grounds that they contain confidential information under the specified paragraph of Part I of Schedule 12 to the Local Government Act 1972.

<u>Item</u>	<u>Paragraph</u>
Employment Tribunal Claim (Ref: PHD 073/03)	Exempt by virtue of Paragraph 11 of Part 1, Schedule 12A of the Local Government Act 1972 (as amended).

- 11.3 Any person wishing to inspect these background papers should telephone 020 8424 1881.

12. **Author**

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